

## FOLLOW THESE 3 EASY STEPS

# QUICK TIPS

## Quote & Bind

Learn more in help topics on GAINSCOconnect  

### 1 Quote

Go to Quote & Policy center on GAINSCOconnect to quote directly

New Quote

OR bridge from comparative rater

- Complete required info indicated by **asterisk**

Applicant	Applicant
Driver(s)	(Quote: New Pending)
Driver History	* indicates a required field.
Additional Questions	Named Insured
Pricing & Coverage	First Name * MI Last Name *

### INSIDER SCOOP

Minimal information is required to rate.

Enter optional details for the most accurate quote

- APPLICANT:** Last 4 of SSN and prior insurance
- VEHICLE:** Complete VIN
- DRIVER:** Years licensed
- DRIVER HISTORY:** Click **yes** to enter accidents and violations

Review Fast Facts Guide for discount opportunities

### UNDERWRITING

Insurance score and vehicle history report automatically order when you enter the Pricing & Coverage screen.

### 2 Complete Application

When the customer is ready to move forward, click the Complete Application button

Complete Application

- Scroll to the top of the page, where red menu items indicate additional info is required to complete the application

Applicant
Vehicle(s)
Driver(s)
Driver History
Additional Questions
Signature Method
Pricing & Coverage

- Navigate to each needed page and add all required information
- Return to the **Pricing & Coverage** page, and the order reports button will appear after all info has been entered

Order Reports

- Click **Order Reports** to finalize the rate
- Loss history and driving records will be returned real time
- On screen messages appear when driving incidents are found
- Return to Driver History to check for duplicates and delete manual entries

**NOTE:** GAINSCO absorbs all MVR costs when 70% of MVRs ordered are bound.

### 3 Bind & Issue

Submit payment, bind & issue the policy, and sign policy documents to finalize the purchase

#### SUBMIT PAYMENT

Pay by agency sweep, applicant CC or EFT

- Enter the payment information, ☒ accept the payment, click the **Submit Payment** button and wait for authorization message

Thank you. Your payment has been authorized.

#### BIND & ISSUE


- You must choose **Continue To Bind** after receiving payment confirmation.
- Then select **Purchase Policy** on the Purchase Policy page to bind the policy.

#### SIGN REQUIRED DOCUMENTS

- E-Signature method will auto-send email invitation upon binding. If e-signature needs to be reissued click on Manage e-Sign. Be sure to complete within 3 days to avoid adverse action.

Transaction History				
Transaction	Eff Date	Term Amount	Trans Amount	Status
New Business	9/8/2023	\$739.00	\$739.00	Committed

- If using your own eSign tool or a wet signature is required, access the document package labeled **Signature Documents** in **View All Forms**

Policy Forms				
Search for Forms <input type="text"/> <input type="button" value="Search"/> <input type="button" value="Clear"/>				
<input type="button" value="View Policy (UNDERWRITING)"/> <input type="button" value="View Tools &amp; Notes"/>				
Forms List				
Date Issued	Form Description	Trans Type	Doc Source	View Form
09/08/2023 10:04:06	Signature Documents	Signature Documents New(1)	Company	

If prior coverage needs to be submitted, upload via **Document Upload**

## ARE YOU DRIVEN?®

Insurance policies are underwritten by MGA Insurance Company, Inc. This information is meant as a guide. Specific information may vary. Refer to the rater, the policy, your state's Underwriting Guidelines and Fast Facts Guide for detailed information.